

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 14 October 2024

1. Meeting Called To Order:

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by Board Chair, Judith Redmond. Board Members Present were Wyatt Cline, Caleb Sehnert, Judith Redmond, Dawnmarie Eason, and Mark Burns. No members were absent. Also present was Fire Chief and District Secretary Jesse Capitanio.

2. Reading and approval of prior meeting minutes:

A motion was made by Dawnmarie Eason to approve the September meeting minutes, seconded by Caleb Sehnert, and passed unanimously.

3. Correspondence:

Correspondence before the board were a notification of ADA requirements to accommodate board members with disabilities, and a notification of a past due CERS submittal.

4. Public Comment:

There was no public comment.

5. Old Business:

5.1 Joint Operations Agreement:

No update.

5.2 CVERA update:

Firewise assessments are continuing. Fire prevention week event was attended by many emergency service organizations, as well as a representative from the Insurance Commissioner's office. Jesse will distribute PDF copies of the insurance related flyers to the Rumsey listserv.

5.3 Conflict of Interest Code:

Jesse presented a draft of a revised conflict of interest code which updates roles and expectations. He will forward the draft to the Board of Supervisors for approval.

5.4 Project Updates

5.4.1 Station 22:

We are ready to start purchasing materials.

5.4.2 Station 21:

Jesse contacted a steel building broker recommended by a local contractor, and checked with the Yolo County building department about any potential issues with the plan. We need to check the setbacks and send the design to the broker who can also recommend an engineer to design the footings.

5.4.3 ISO rating:

Jesse has not heard back from the field representative from Verisk who will be handling our review.

5.4.4 New Type 3 Engine Update:

Our sales rep reports that BME has pushed back the build date to January.

6. New Business:

No new business this meeting.

7. Chief's Report:

Jesse reports that Yolo County is including CVFPD on an EPA grant being written by Kristen Wraithwall to fund community resilience centers. Items on the list for funding include solar, backup batteries, EV charger, ADA accessibility, new windows, and HVAC. Our Park Fire invoice is ready for payment, we are expecting about \$16,000 for the Department from the Airport Fire, and RCD is going to send a check for the remaining reimbursement for the CVERA purchases. We will be putting in an order for new hose – this item was rejected for funding on the Cal Fire grant application. We will be starting the annual maintenance cycle for apparatus and equipment soon. We have plans for a joint Search and Rescue training with the Sheriffs Department and Yocha Dehe coming up in January. Aoui and Victor have completed their skills training and have been issued pagers and gear. We are transitioning away from Emergency Reporting to a new software provider called First Due – Jesse will be working on this over the coming months. E22 participated in the memorial for the West Sacramento Fire Engineer who died in the line of duty recently, also participated in a procession for a fallen Marine whose remains were being transported back to his family in Orland. 16 calls in September.

8. Firefighters' Association:

We are planning our annual dinner and hoping to invite CVERA – date is TBD.

9. Other Agenda Items:

None.

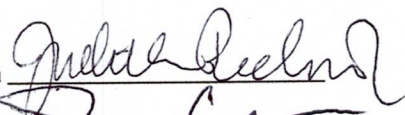
10. Review Budget and Approve Payment of Bills:

The Board reviewed a budget vs. actuals report for the first quarter of Fiscal Year 25. A budget amendment will be needed this year to accommodate the additional revenue and expense created by Strike Team participation. The Board reviewed the current claims, a motion to pay the bills was made by Caleb Sehnert, seconded by Wyatt Cline, and passed unanimously.

11. Meeting Adjournment:

Mark Burns moved to adjourn the meeting at 7:40 pm. Seconded by Dawnmarie Eason and passed unanimously.

Judith Redmond, Chairman



Jesse Capitanio, Secretary

