

## Minutes of the Capay Valley Fire Protection District Commissioners

Monday 10 July 2023

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:32 PM by: Board Chair, Judith Redmond

**Board Members Present:** Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert (late arrival), Judith Redmond

**Absent:**

**Others Present:** Lela Holland, Lisa Leonard, Mike McDonald, Sam Stinnet, Linda Perez

**Chief/Dist. Secretary:** Jesse Capitanio

**Association Members:** Craig Hollis

**Motion to approve the June meeting minutes:**

**Motion:** Dawnmarie Eason

**Second:** Mark Burns

**Ayes:** Wyatt, Dawnmarie, Judith, Mark

**Nays:** None

**Absent:** Caleb

**Approved:** Yes

**Public Comment:** None

**Correspondence:** None

**Old Business:** The board began old business with item 2 on the agenda - benefit assessment tax.

### 1. Benefit Assessment Tax Process

Interactive discussion was held with community members present regarding the proposed assessment. Chief Capitanio gave an overview of the current and desired District budget and details and background regarding the County's commitment to annual funding. Discussion touched on cultural and regulatory differences in the fire service, impacts to staffing resulting from more commuters in the valley, and the differences in priorities and jurisdictions between Capay Valley Fire, Cal Fire, and Yocha Dehe Fire.

**Motion to vote "yes" on the Emergency Services Assessment Ballot received for the three parcels owned by CVFPD.**

**Motion:** Mark Burns

**Second:** Wyatt Cline

**Ayes:** Wyatt Cline, Dawnmarie Eason, Judith Redmond, Mark Burns

**Nays:** None

**Absent:** Caleb Sehnert

**Approved:** Yes

### 2. Joint Operating Agreement (JOA) Update

- a. Personnel policies are under review by Eyres Law Group - HR law firm provided by YCPARMIA.

### **3. Update on Co. Rd #41 Capay Valley Exit Route**

Ms. Holland commented that this route was frequently used to exit the valley during highway closures.

The board will keep this item on the agenda for review and updates at the next meeting.

### **4. CVERA update**

CVERA held a training in June focusing on familiarity with CVFPD facilities, and operating the backup generator. They will possibly be holding a multi-agency training with Fire on July 30 – TBD.

The board will keep this item on the agenda for updates at the next meeting.

### **5. Projects Update**

- a. Septic Project: No update
- b. Water Storage upgrade project: Need parts and a work day for Station 22, trying to schedule a welder for 23.
- c. Concrete: Still need to contact engineer to spec the job.

### **6. FY 24 Budget**

Jesse presented a budget proposal for FY 2024 along with draft year-end financials. Following discussion of our apparatus needs and upcoming maintenance, revisions were made to the minor equipment and equipment maintenance accounts. The budget was passed unanimously by the Board.

**Motion to approve the budget for Fiscal Year 2024 with total financing uses of \$608,513.00.**

**Motion:** Mark Burns

**Second:** Caleb Sehnert

**Ayes:** Wyatt Cline, Dawnmarie Eason, Judith Redmond, Mark Burns, Caleb Sehnert

**Nays:** None

**Absent:** None

**Approved:** Yes

## **New Business:**

### **1. Board Authorization – action item.**

The Board reauthorized Judith Redmond and Jesse Capitanio for account approval.

**Motion to approve account authorization for Judith and Jesse**

**Motion:** Dawnmarie Eason

**Second:** Wyatt Cline

**Ayes:** Wyatt Cline, Dawnmarie Eason, Judith Redmond, Mark Burns, Caleb Sehnert

**Nays:** None

**Absent:** None

**Approved:** Yes

### **2. Personnel Discussion**

The board will hold a performance review for Chief Capitanio in closed session at the August 14 board meeting.

### **Fire Chief's Report:**

Bella McKeown and Manuel Gonsalves have received their pagers and will begin responding to calls. We are onboarding Stephanie Silen-Flood for the Brooks squad 14 calls in June, although we logged 22 calls in the three week period ending July 10 – the volunteers

have been busy lately especially as we are breaking multiple calls simultaneously more often. CVFD will be participating in some multi-agency mass casualty incident (MCI) trainings. These will include a fire agency training involving Yocha Dehe, Esparto, Madison, and Capay Valley; as well as an active shooter training put on by fire personnel for the employees of the Esparto school district on August 7<sup>th</sup>.

Jesse will contact ISO and review our score and keep the Board apprised of progress on a rating review and how our score influences the needs of the district in terms of apparatus, etc.

**Firefighters' Association Report:**

4<sup>th</sup> of July celebration was a lot of fun.

**Other Agenda Items:**

**Discuss budget and review claims:**

Jesse submitted the current claims and they were reviewed by the Board

**Motion to Pay Submitted Claims**

**Motion:** Mark Burns

**Second:** Dawnmarie Eason

**Ayes:** Dawnmarie, Caleb, Wyatt, Mark, Judith

**Nays:** None

**Absent:** None

**Approved:** Yes

**Motion to Close the Meeting:**

**TIME:** 9:15 PM

**Motion:** Mark Burns

**Second:** Caleb Sehnert

**Ayes:** Mark, Wyatt, Dawnmarie, Caleb, Judith

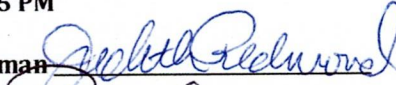
**Nays:** None

**Absent:** None

**Approved:** Yes

**Meeting adjourned: 9:15 PM**

Judith Redmond, Chairman



Jesse Capitanio, Secretary

