

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 11 July, 2022

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:38 PM by: Board Chair, Judith Redmond

Board Members Present: Judith Redmond, Wyatt Cline, Dawnmarie Eason, Mark Burns

Absent:

Others Present: Michael McDonald

Chief/Dist. Secretary: Jesse Capitanio

Association Members: Craig Hollis, Jesse Capitanio,

Motion to approve the June 13 regular meeting minutes:

Motion: Wyatt Cline

Second: Dawnmarie Eason

Ayes: Judith, Mark, Wyatt, Dawnmarie

Nays: None

Absent:

Approved: YES

Public Comment: None

Correspondence: None

Information only: Senator Dodd's office is reaching out to Yolo County as to the disposition of the funding promised to RCD for wildfire resilience.

Judith and Wyatt attended an informational meeting with SCI consulting who will handle the study for a potential Benefit Assessment Tax. If passed, FPD Board can review and adjust the amounts levied each year up to the amount approved by the voters. Mark asks if there is 172 funding on the table for districts who pass a 218 assessment, but there have been no commitments made by the County on this subject.

Old Business:

1. Update on Proposition 172 funding / Joint Operations Agreement

Judith and Wyatt attended the recent LAFCO meeting to discuss the Fire Protection District MSR. Commissioners Sandy and Saylor were absent and the vote on adoption of the MSR was deferred to the July 28 meeting. East Davis and Elkhorn were vocally resistant to the conclusions of the report. Judith reports that Christine mischaracterized us as being in negotiations with Madison on inclusion in the JOA though Madison has not approached the Capay Valley FPD Board of Commissioners on the issue.

2. Update on 2020 Co. Rd #41 Capay Valley Exit Route

No update

3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)

CVERA core group met on July 4 to discuss trigger points for activating volunteers. An additional training for the volunteers will be held on 7/31 which will involve an exercise simulating a CVERA volunteer activation.

The board will keep this item on the agenda for review and updates at the next meeting.

4. Discussion on Reserve Program

Craig confirms that his nephew is interested in a reserve program and we hope to be able to provide the opportunity. Jesse will talk to Curtis again about a shared reserve program between Capay Valley and Esparto.

The board will keep this item on the agenda for updates at the next meeting.

5. LAFCo Local Government Website Transparency Scorecard

No updates, but Judith and Mark suggest that our bylaws seem outdated and might need review.

Keep on agenda for further review

6. Purchasing Policies

No estimate available on septic work, but the job seems to qualify for bid. Jesse will initiate a request for proposal and the process will provide an opportunity to review the policy.

7. FY 23 Budget (voting item)

Jesse presented the new budget draft as well as a report showing actual purchases for FY22 compared to the FY22 budgeted amount. CVFPD came in under budget on total expenses and over budget on total income for FY22. The Board increased the regular wages line item by \$1,800 to accommodate a 6% raise for Jesse's hourly admin/maintenance work – raise to go into effect on the current pay period.

Motion to approve the Fiscal Year 2023 budget in the amount of \$440,940.00

Motion: Dawnmarie Eason

Second: Wyatt Cline

Ayes: Dawnmarie, Mark, Wyatt, Judith

Nays: None

Absent: n/a

Approved: Yes

New Business:

1. Vice Chair Position (voting item)

Dawnmarie nominates Mark Burns

Motion to appoint Mark Burns as Vice Chair of CVFPD Board of Commissioners

Motion: Dawnmarie Eason

Second: Judith Redmond

Ayes: Dawnmarie, Mark, Wyatt, Judith

Nays: None

Absent: n/a

Approved: Yes

Fire Chief's Report:

Jesse reports B222 participated on 2 strike team assignments in the past month – the Rices fire in Nevada County as well as an incident in Butte County for the first assignment, and the Electra Fire in Amador county for the second. All firefighters performed well. Jesse is rotating Engine Captain position with Chief Lawrence.

Craig led an extrication training for the volunteers recently with a donated car.
Jesse wants to work on a recruitment push as volunteer roster is down around 16.
The new water tender has been delivered, needs hose/tools/decals/insurance before going in service.

Firefighters' Association Report:

Good 4th of July party, interested in putting on an event for National Night Out here in the Valley, and hope to plan something for fire prevention month in October.

Other Agenda Items:

Discuss budget and review claims:

Claims are not ready due to Jesse's strike team schedule - he will prepare them and authorize them for payment with DFS and will submit the paid claims for review at the next Board meeting.

Motion to Pay Submitted Claims

Motion:

Second:

Ayes:

Nays:

Absent:

Approved:

Motion to Close the Meeting:

TIME: 8:09 PM

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Judith, Mark, Wyatt, Dawnmarie

Nays: None

Absent:

Approved: Yes

Meeting adjourned: 8:09 PM

Judith Redmond, Chairman

Jesse Capitanio, Secretary