

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 9 January 2024

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:36 PM by: Board Chair, Judith Redmond

Board Members Present: Wyatt Cline, Dawnmarie Eason, Caleb Sehnert, Judith Redmond, Mark Burns

Absent:

Others Present:

Chief: Jesse Capitano

Association Members:

Motion to approve the December meeting minutes:

Motion: Caleb Sehnert

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Judith, Caleb, Mark

Nays: None

Absent: None

Approved: Yes

Public Comment: None

Correspondence: Judith noted that a response has been sent to the Rumsey Improvement Association

Old Business:

1. Joint Operations Agreement

Personnel Policies: Eyres Law has resumed communication and will continue work on our policies – Ms. Eyres was out for medical reasons and unable to proceed with the draft. Jesse will keep an eye on progress.

Staffing: No updates on shared position from Chief Lawrence – due to staffing issues in Esparto the program has been on hold for the last month so that Esparto's district has coverage.

2. CVERA update

Weekly meetings have resumed – Jesse is planning to ask CVERA for assistance with a couple fuel reduction projects this spring if conditions and logistics work out right – working with the Yolo County Fire Safe Council on a potential Highway 16 prescribed burn, and a Rumsey fire break.

The board will keep this item on the agenda for updates at the next meeting.

3. Projects Update

Jesse requested participation from members of the Board in the planning and implementation of large infrastructure projects such as the concrete and Station 21 projects. Mark and Caleb to assist in an ad hoc capacity.

- a. Water Storage upgrade project: Still experiencing leakage in the system and replacing parts.
- b. Concrete: Results of feasibility study should be in soon.
- c. Station 21/Engine 23/ISO review: Re-chassis-ing e23 is not feasible. Researching a replacement along a similar build style reveals that a type 1 or 2 on a 26,000 GVW chassis is hard to come by. This throws the expansion of Station 21 into question as the 10' door height is not compatible with modern medium duty trucks. We need to go through our ISO review

to get a better idea of what apparatus we need to have at that station, which will inform our decision to potentially replace that station with a taller building. Jesse will initiate the ISO review process.

4. Personnel Discussion

Dawnmarie reports that a job description for Jesse is not yet complete – hopes to complete the draft by next week.

New Business: None

Fire Chief's Report:

Hose testing complete and surplus hose donated to another department. Need to clean out con/ex box with surplus valves and nozzles and donate them. Annual service begun on all apparatus – older engines to be done in-house, newer engines to 505 trucking in Vacaville. Paul Consol has stepped down as Assistant Chief effective January 4 after 12 years in the position. 5 CVFPD personnel are now Red Cross CPR/AED instructors and will be working toward becoming certified in CPR/AED for first responders.

Calls: 13 calls in December

Firefighters' Association Report:

Christmas dinner/awards ceremony was a good event – Robert Hines was named Firefighter of the year having made more calls than any other member of the department. Captain Hollis was honored for 20 years of service and Susan Muller was honored for her 5 year service anniversary. Isabella McKeown was absent, but was due to be presented with her badge for completion of her probationary task book.

Other Agenda Items:

Discuss budget and review claims:

Jesse submitted the current claims and they were reviewed by the Board

Motion to Pay Submitted Claims

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Dawnmarie, Caleb, Wyatt, Judith, Mark

Nays: None

Absent: None

Approved: Yes

Motion to Close the Meeting:

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Judith, Wyatt, Dawnmarie, Caleb, Mark

Nays: None

Absent: None

Approved: Yes

Meeting adjourned: 7:55PM

Judith Redmond, Chairman

Jesse Capitanio, Secretary