

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 14 August 2023

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by: Board Chair, Judith Redmond

Board Members Present: Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert (late arrival), Judith Redmond

Absent:

Others Present: Many members of the community.

Chief/Dist. Secretary: Jesse Capitanio

Association Members: Matt Flood, Jason Crowe

Motion to approve the June meeting minutes:

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Judith, Mark, Caleb

Nays: None

Absent: None

Approved: Yes

Public Comment: None

Correspondence: None

Public Hearing for Assessment Ballot:

Public question and answer regarding the Emergency Service Assessment. Members of the public raised concerns about the potential for rate increases due to the cost of living adjustment, the necessity for additional funding given the existence of aid agreements with neighboring departments, the lack of services provided by Yolo County with existing property tax revenue, the public nature of the vote, the method of assessing benefit by property type, the adjusting factors of travel time and fire hazard, the disposition of local funding in the eventuality of District consolidation, the County's ability to appropriate District funding into the County general fund, availability of fire insurance in the valley, as well as the Department's ability and willingness to explore other cost saving measures or access additional funding. The Commissioners and Fire Chief addressed the issues in open discussion. Replacement ballots were requested by some property owners present, and several ballots were dropped off during the meeting. The Public Hearing was closed at 7:43, and Board Chair Judith Redmond called for the tabulation of ballots.

Old Business: The board began old business with item 2 on the agenda – benefit assessment tax.

1. Joint Operations Agreement

Chief Capitanio received feedback and edits on the personnel policy draft from Eyres Law Firm, and requested the Board to assist with final edits. Dawnmarie agreed to help.

2. Update on Co. Rd #41 Capay Valley Exit Route

No update

The board will keep this item on the agenda for review and updates at the next meeting.

3. CVERA update

Yolo County has re-allocated \$800,000.00 of State Senator Dodd's early action funding which was previously intended for development of an alert siren in Winters to the Yolo County Fire Safe Council (YCFSC) for use in projects identified in the Community Wildfire Protection Plan (CWPP). At this time YCFSC has budgeted \$450,000.00 for projects within the Capay Valley including a fire break around Rumsey, community mapping of hazards and means of egress, signage regarding wildfire risk, formation of firewise communities, and fuel reimbursement for volunteers doing defensible space work in the valley. This is separate from the Cal Fire grant funding achieved by the YCFSC for purchases of tools and equipment.

The board will keep this item on the agenda for updates at the next meeting.

4. Projects Update

- a. Septic Project: Yolo Pumping is ready to send over a contract
- b. Water Storage upgrade project: Need parts and a work day for Station 22
- c. Concrete: Costs for an Architecture/Engineering (A&E) firm may exceed our bid threshold. Yolo County maintains on-call contracts with several firms, and these contracts have been bid according to County purchasing policies which are slightly different from ours - County purchasing policies included in Board materials. If the CVFPD Board determines that the County policies are sufficient to comply with CVFPD purchasing standards, CVFPD can make use of the on-call contract and use the County's A&E vendors without going to competitive bid.

Motion to piggyback off of Yolo County's on-call contract with Kitchell Corporation for engineering services related to the Station 22 concrete project

Motion: Wyatt Cline

Second: Caleb Sehnert

Ayes: Wyatt Cline, Dawnmarie Eason, Judith Redmond, Mark Burns, Caleb Sehnert

Nays: None

Absent: None

Approved: Yes

5. FY 24 Budget

Jesse presented a budget proposal for FY 2024 along with draft year-end financials. Following discussion of our apparatus needs and upcoming maintenance, revisions were made to the minor equipment and equipment maintenance accounts. The budget was passed unanimously by the Board.

Motion to approve the budget for Fiscal Year 2024 with total financing uses of \$608,513.00.

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Wyatt Cline, Dawnmarie Eason, Judith Redmond, Mark Burns, Caleb Sehnert

Nays: None

Absent: None

Approved: Yes

New Business:

1. Personnel Discussion

Tabled until September

Fire Chief's Report:

New door repairs scheduled for October. We are updating radio programming. Jesse is exploring options for E23 – crew cab would be too long to fit in Station 21, checking on options for Station 21 expansion – will require property line survey. AIM is fabricating new hosebed door for B222. Matt Gwerder has rejoined the department, Beth Crowe is also joining – roster up to 21 volunteers. Swiftwater Rescue class went very well and we have nine certified SRT's on the department now and one who is interested in becoming a trainer. Several active shooter trainings recently – a basic overview for CVFD personnel here in-house; a rescue taskforce training at Station25 with YDF, MDS, ESP, and PAY; and a training for 200 EUSD employees in basic response and bleeding control should they ever face a shooter situation. The School District is very appreciative of all the Departments who helped out. We have contacted ISO and definitely need a review of our score as our current rating is not indicative of our capabilities. We got the Cal Fire RFC grant again this year and will be purchasing new PPE once the contract is completed. 23 calls in July – about as much as May and June combined.

Firefighters' Association Report:

Looking ahead to Fire Prevention Week in October – hoping to do a fire extinguisher demonstration, and a PPE demonstration for the kids.

Other Agenda Items:**Discuss budget and review claims:**

Jesse submitted the current claims and they were reviewed by the Board

Motion to Pay Submitted Claims

Motion: Dawnmarie Eason

Second: Caleb Sehnert

Ayes: Dawnmarie, Caleb, Wyatt, Mark, Judith

Nays: None

Absent: None

Approved: Yes

Recess at 8:15 at the conclusion of District business to give time for tabulation of votes.

8:50 recess ends, meeting called back to order

Jeanette Hynson reports that by weight the assessment passed 75.71% YES and 24.29% NO, 70% YES unweighted.

Motion to Approve Resolution 2023-6 approving the engineer's report, confirming diagram and assessment, and ordering levy of the Capay Valley Fire Protection District fire protection and emergency response services assessment for fiscal year 2023-24

Motion: Caleb Sehnert

Second: Dawnmarie Eason

Ayes: Dawnmarie, Caleb, Wyatt, Mark, Judith

Nays: None

Absent: None

Approved: Yes

Motion to Close the Meeting:

TIME: 9:00 PM

Motion: Mark Burns

Second: Judith Redmond

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

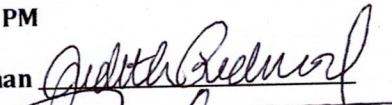
Nays: None

Absent: None

Approved: Yes

Meeting adjourned: 9:00 PM

Judith Redmond, Chairman



Jesse Capitanio, Secretary

